



Unity High School

مدرسة الأزهاد العليا

REGISTRATION POLICY

General Regulations

1. The relationship between the school and the student is defined and governed by a contractual agreement where the school provides an educational service within the school environment in return for school fees.
2. The contract between the school and the student is valid for one academic year. The contract is binding to both parties and is renewable with the consent of both.
3. The registration period will be determined and announced by the school administration every year.
4. The School administration determines the number of students to be accepted every year depending on its vacancies.
5. As a prerequisite for the registration of all students, all Parents/ Guardians are required to complete and sign both the Application Form and the Consent Form at the time of registration

Registration of New Students

1. A new student is a student applying for the first time to the school in any class year.
2. All students must satisfy the minimum age requirement (as per the school policy) according to the class he/she is applying for.
3. Students should be in a physical and mental health that allows them to receive the education provided by school.
4. Parents must provide all the necessary documents required by the school to support the above conditions.
5. Students are required to sit for an entry exam. If they pass the exam, the parents will then be called for an interview at the school premises

6. The Parents will be notified with the school's decision within 10 working days thereafter.
7. In the case of non-admission the school is not obliged to provide any reasons.
8. Students are not considered to be registered with the School unless both the registration and tuition fees are paid within the time specified by the school.

Registration of Returning Students

1. Since the contract between the school and the Student expires at the end of the academic year, Parents/ Guardians are required to renew their contract with the school as per the conditions dictated by the school administration.
2. The school administration would consent the renewal of the contract unless the student or the Parents/Guardians had violated the regulations and policies of the school in the previous academic year.
3. In case of delay or failure of the Student's Parents/Guardians in the registration procedures for any reason, the student will lose their chance of registration as a Returning Student. They will be allowed to apply to the school as a new student and subject to the New students conditions.
4. Students are not considered to be registered with the school unless both the registration and tuition fees are paid within the time specified by the school.